

Work this list in order. USPS forwarding catches stragglers, but you still need to tell banks, the IRS, insurance, and other senders where you live now.

BEFORE MOVE**USPS + utilities****DAYS 1-7****Money + insurance****DAYS 8-30****DMV + leftovers****30-day address update timeline**

Triage by risk. Tax notices, payroll, and insurance cards come first.

- ☐ Two weeks before move: start USPS forwarding; note the forwarding start date
- ☐ Move day: utilities on; photograph lease or closing docs for proof of residency
- ☐ Days 1 to 3: banks, credit cards, employer HR, auto insurance garaging address
- ☐ Days 4 to 7: health insurance, IRS Form 8822, SSA if applicable, internet confirmation
- ☐ Days 8 to 14: voter registration, DMV appointment, healthcare providers, pharmacy
- ☐ Days 15 to 30: subscriptions, memberships, professional licenses, charities
- ☐ Day 30 check-in: find senders still using the old address; confirm USPS Welcome Kit

Master checklist by category

Cross off every sender. Missing one can mean late fees or lapsed coverage.

- ☐ USPS: permanent or temporary mail forwarding
- ☐ Banks: checking, savings, and linked brokerage accounts
- ☐ Credit cards and store cards
- ☐ Mortgage, auto loan, and student loan servicers
- ☐ IRS: Form 8822 (individual) or Form 8822-B (business)
- ☐ Social Security Administration (if receiving benefits)
- ☐ Medicare and Medicaid (if applicable)
- ☐ Health, dental, and vision insurance
- ☐ Auto, homeowners, and renters insurance
- ☐ Employer HR and payroll systems
- ☐ 401(k), pension, and HSA administrators
- ☐ Utilities: electric, gas, water, trash, internet, cable
- ☐ Voter registration (state election office or DMV)
- ☐ DMV: driver license and vehicle registration
- ☐ Doctors, dentists, pharmacies, and vet clinics

- ☐ Schools, daycare, and alumni associations
- ☐ Magazine, newspaper, streaming, and subscription boxes
- ☐ Gym, warehouse club, and professional memberships
- ☐ State professional licenses
- ☐ Attorney, accountant, and financial advisor offices

USPS mail forwarding

Forwarding is a safety net, not a substitute for updating senders.

- ☐ Choose temporary vs permanent forwarding based on how long you will live there
- ☐ Gather old address, new address, and move date
- ☐ Complete the USPS form online or at a post office (PS Form 3575)
- ☐ Pay the online verification fee if filing online
- ☐ Watch for a Move Validation Letter at the old address and a Welcome Kit at the new one
- ☐ Start updating individual senders from the master list

Money, tax, and benefits

Wrong-address bills and W-2s are the expensive misses.

IRS Form 8822

- ☐ Print Form 8822 from IRS.gov
- ☐ Enter name, old address, new address, and SSN
- ☐ Sign and mail to the address listed for your state
- ☐ Keep a copy; allow several weeks for processing
- ☐ Notify your tax preparer separately

Banks, cards, and loans

- ☐ Update mailing address on every bank and brokerage account
- ☐ Update credit card billing addresses
- ☐ Notify mortgage, HELOC, auto loan, and student loan servicers
- ☐ Update retirement and investment custodians
- ☐ Review auto-pay subscriptions tied to the old billing ZIP

Employer and benefits

- ☐ HR / payroll mailing address
- ☐ 401(k) or 403(b) plan administrator

- ☐ HSA or FSA account provider
- ☐ Stock purchase or ESPP records
- ☐ Work stipend vendors (phone, internet reimbursement)

Home, health, and local records

Coverage, prescriptions, and voting all follow the new address.

Healthcare and pharmacies

- ☐ Primary care physician and specialists
- ☐ Dentist and orthodontist
- ☐ Vision provider
- ☐ Veterinarian and pet microchip registry
- ☐ Mail-order and local pharmacies
- ☐ Hospital system patient portals

Utilities and home services

- ☐ Electric and gas
- ☐ Water and sewer
- ☐ Trash and recycling pickup day
- ☐ Internet, cable, or fiber
- ☐ Home security monitoring
- ☐ HOA or condo management

Schools and family

- ☐ Current school withdrawal and records transfer
- ☐ New school enrollment and proof of residency
- ☐ Daycare and after-school billing address
- ☐ College financial aid office if applicable

Find more post move resources

Need more help getting settled after your move? We have more helpful articles and checklists to get organized and settled into your new home.

Visit: <https://bookmymove.com/moving-resources>

Notes